

APOLOGIES Committee Services  
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Council Chamber 01621 859677

CHIEF EXECUTIVE'S OFFICE  
CHIEF EXECUTIVE  
Fiona Marshall

19 October 2016

Dear Councillor

You are summoned to attend the meeting of the;

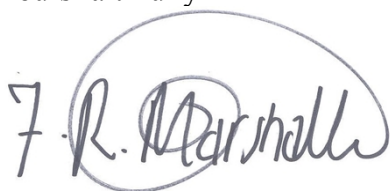
**MALDON DISTRICT COUNCIL**

on **THURSDAY 27 OCTOBER 2016 at 7.30 pm.**

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in dark ink, appearing to read 'F. R. Marshall', is enclosed within a large, hand-drawn oval.

Chief Executive

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## **AGENDA COUNCIL**

**THURSDAY 27 OCTOBER 2016**

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1. Chairman's notices (see page 5)

2. Apologies for absence

3. **Minutes - 8 September 2016** (Pages 7 - 24)

To confirm the Minutes of the meeting of the Council held on 8 September 2016 (copy enclosed).

4. **Minutes - 22 September 2016** (Pages 25 - 32)

To confirm the Minutes of the extraordinary meeting of the Council held on 22 September 2016 (copy enclosed).

5. **Declarations of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 - 8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

6. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

7. Chairman's Announcements

8. Members' Questions in accordance with Procedure Rule 6 (3) of which notice has been given

9. **Recommendations of Committees for Decision by the Council** (Pages 33 - 136)

- (i) To consider the report of the Director of Resources (copy enclosed).

Please note: Where appropriate this report contains links to the relevant Committee agenda, reports and Minutes.

(ii) Minutes of meetings of Committees

To note that since the last meeting of the Council, up until Wednesday 19 October (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6 (2).

**Minutes reported to the last meeting and now published:**

Central Area Planning Committee	24 August 2016
Community Services Committee	30 August

**Minutes published:**

Community Services Committee **	30 August
Overview and Scrutiny Committee	31 August
Audit Committee	1 September
Planning and Licensing Committee (special meeting) *	1 September
North Western Area Planning Committee	5 September
South Eastern Area Planning Committee	12 September
Planning and Licensing Committee **	15 September
Central Area Planning Committee	21 September
South Eastern Area Planning Committee (special meeting)	22 September
Finance and Corporate Services Committee **	27 September
North Western Area Planning Committee	3 October

**Minutes NOT finalised for publication:**

Overview and Scrutiny Committee	5 October
South Eastern Area Planning Committee	10 October
Community Services Committee **	11 October
Overview and Scrutiny Committee (acting as the Crime and Disorder Committee)	12 October
Appointments Committee	14 October

\* Please note that these Minutes contain recommendations previously dealt with by the Council at its last meeting.

\*\* Please see item (i) above as these Minutes contain recommendations to the Council.

10. **Committee Membership Substitution - Deadline for Notices** (Pages 137 - 138)

To consider the report of the Director of Resources (copy enclosed).

11. **Appointment of Member Representation on Coastal Community Teams** (Pages 139 - 142)

To consider the report of the Director of Customers and Community (copy enclosed).

12. **Forward Planning Arrangements** (Pages 143 - 144)

To consider the report of the Chief Executive (copy enclosed).

13. **Members' Questions to the Leader of the Council in accordance with Procedure Rule 1 (3) (m)**

14. Business by reason of special circumstances considered by the Chairman to be urgent.

15. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 2 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

16. **Senior Management Structure** (Pages 145 - 152)

To consider the report of the Chief Executive (copy enclosed).

**NOTICES**

**Sound Recording of Meeting**

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

**Fire**

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

**Health and Safety**

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

**Closed-Circuit Television (CCTV)**

Meetings held in the Council Chamber are being monitored and recorded by CCTV.